

**AGENDA**

**BOROUGH OF ELMER  
COUNTY OF SALEM, STATE OF NEW JERSEY  
October 14, 2015  
7:30 pm**

**CALL TO ORDER:**

**FLAG SALUTE AND INVOCATION:**

PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING, AS REQUIRED BY SAID ACT, HAS BEEN PROVIDED BY CONTACTING EACH COUNCIL MEMBER, POSTING SCHEDULED MEETING ON THE MUNICIPAL BUILDING BULLETIN BOARD, EMAILED TO the *ELMER TIMES* and *TODAY'S SUNBEAM* AND FILED WITH THE BOROUGH CLERK ON JANUARY 1, 2015.

**ROLL CALL:** PRESIDENT: LEWIS M. SCHNEIDER \_\_\_\_, COUNCILWOMAN: LYNDA DAVIS \_\_\_\_, CYNTHIA A. NOLAN \_\_\_\_, COUNCILMAN: R MATTHEW RICHARDS \_\_\_\_, STEVEN A. SCHALICK \_\_\_\_, JAMES W. ZEE III \_\_\_\_, MAYOR, JOSEPH P. STEMBERGER \_\_\_\_.

**APPROVAL OF MINUTES:**

September 9, 2015

MOTION to approve minutes from Council Meeting of September 9, 2015\_\_\_\_\_, SECOND \_\_\_\_\_;

ROLL CALL: LMS \_\_\_\_, LD\_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_\_. Motion carried \_\_\_\_\_.

**OPEN TO THE PUBLIC**

MOTION to open to the public \_\_\_\_\_, SECOND\_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_\_.

Ms. Lynn Kuitems, Interim Director of Child Evangelism of Salem County

Mr. Steven Cupani, Police Officer position

**CLOSE TO THE PUBLIC**

MOTION to close to the public \_\_\_\_\_, SECOND\_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_\_.

**OLD BUSINESS:**

**NEW BUSINESS:**

**1. Resolution 73-15 Authorizing Executive Session**

MOTION to Approve \_\_\_\_\_, SECOND \_\_\_\_\_.

ROLL CALL LMS \_\_\_\_, LD\_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_\_.

MOTION to end Executive Session and return to Regular Meeting \_\_\_\_\_, SECOND\_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_\_.

**2. Review and Discussion of Best Practices**

**Resolution No. 69- 15 2015 Best Practices Review and Authorization**

MOTION to Approve \_\_\_\_\_, SECOND \_\_\_\_\_.

ROLL CALL LMS \_\_\_\_, LD\_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_\_.

**3. Ordinances:**

**ORDINANCE 2015-15 BOND ORDINANCE AUTHORIZING AND PROVIDING FOR WATER TOWER IMPROVEMENTS IN THE BOROUGH OF ELMER, COUNTY OF SALEM, NEW JERSEY**

MOTION to Approve \_\_\_\_\_, SECOND \_\_\_\_\_.

ROLL CALL LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_. Motion carried \_\_\_\_.

**4. Resolutions:**

Resolution No. 65- 15

Resolution for Planning Board Escrow Fund (Salah)

Resolution No. 66- 15

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Resurfacing of State Street, Section II.

Resolution No. 67- 15

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Proposed Sidewalks Along Various Streets

Resolution No. 68- 15

Authorizing Borough Engineer Services for NJDOT FY 2016 LAIF – Discretionary Aid Program for Reconstruction of State Street

Resolution No. 70- 15

Capital Budget Amendment – Water Tower Improvements

Resolution No. 71-15

A Resolution Consenting to the Proposed Water Quality Management (WQM) Plan Amendment to the Salem County Wastewater Management Plan

Resolution No. 72-15

Authorizing the Purchase of a New Phone System

Resolution No. 74-15

Authorizing the Resurfacing of the Borough Hall Parking Lot

Resolution No. 75-15

MOTION to Adopt Resolutions 65-15 - 68-15 and 70-15 - 72-15, 74-15. MOTION \_\_\_\_\_, SECOND \_\_\_\_\_.

ROLL CALL LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_. Motion carried \_\_\_\_.

**DISCUSSIONS/MOTIONS:**

1. Authorization for Fralinger Engineering to solicit bids for Reconstruction of State St  
MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.
2. Authorization for the Clerk to Solicit RFQs for Professional Services  
MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.
3. Authorization for the Clerk to Solicit Bids for Water Service & Maintenance  
MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.
4. Meeting Room Use request: Kristy Alward, Girl Scout Troop 92703 (Brownies), on Mondays, 2:45 pm – 4:30 pm, 2<sup>nd</sup> Floor Community Room or Basement Scout Room  
MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.
5. Meeting Room Use request: Cheryl Cagle, Cubmaster Pack #258, Mondays, Wednesdays, Thursdays, 6:00 – 8:30 pm for Wolf, Bears, Webelo I, Webelos II Dens, Basement Scout Room and for an available Community Room for Tuesday, 11/17 and 12/8, 7:00 – 9:00 pm, Leaders Meeting.  
MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.
6. Schedule November Budget Meeting

**MOTION TO RECEIVE AND FILE TAX/WATER COLLECTOR REPORT:**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**MOTION TO RECEIVE AND FILE TREASURER’S REPORT:**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**PAYMENT OF BILLS:**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ to pay all duly authorized bills and charge them to their respective accounts.

ROLL CALL: LMS \_\_\_\_\_, LD \_\_\_\_\_, CLN \_\_\_\_\_, RMR \_\_\_\_\_, SAS \_\_\_\_\_, JWZ\_\_\_\_\_. Motion carried \_\_\_\_.

**MOTION TO RECEIVE AND FILE MAYOR AND CLERK’S CORRESPONDENCE:**

MOTION \_\_\_\_\_, SECOND \_\_\_\_\_ (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**COMMITTEE REPORTS:**

\_\_\_Streets/Sidewalks/IT

\_\_\_Public Safety

\_\_\_Borough Hall/Public Property

\_\_\_Water/Street Lights

\_\_\_Trash/Parks and Playgrounds

**ONGOING PROJECTS:**

- State Street Resurfacing
- Sidewalks
- Borough Hall Phone System
- Borough Hall Parking lot
- Painting Borough Hall
- Records Room
- Water Tower Refurbishing
- Water Works Remediation
- Green Acres Park Maintenance

**ADJOURNMENT**

MOTION to adjourn meeting \_\_\_\_\_, SECOND \_\_\_\_\_. (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(D)**

The items listed on this tentative agenda of the Mayor and Council of the Borough of Elmer constitute the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.