

**AGENDA**  
**BOROUGH OF ELMER**  
**COUNTY OF SALEM, STATE OF NEW JERSEY**  
**November 8, 2017**  
**7:30 pm**

**CALL TO ORDER**

**FLAG SALUTE AND INVOCATION**

**PUBLIC NOTICE**

PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING, AS REQUIRED BY SAID ACT, WAS PROVIDED TO EACH COUNCIL MEMBER, POSTED IN THE MUNICIPAL BUILDING, EMAILED AND MAILED TO THE *ELMER TIMES* AND THE *SOUTH JERSEY TIMES*, AND FILED WITH THE BOROUGH CLERK ON JANUARY 5, 2017.

**ROLL CALL**

PRESIDENT LEWIS M. SCHNEIDER \_\_\_\_, COUNCIL MEMBERS LYNDA DAVIS \_\_\_\_, CYNTHIA L. NOLAN \_\_\_\_, R. MATTHEW RICHARDS \_\_\_\_, STEVEN A. SCHALICK \_\_\_\_, JAMES W. ZEE III \_\_\_\_, MAYOR JOSEPH P. STEMBERGER \_\_\_\_.

**APPROVAL OF MINUTES**

MOTION \_\_\_\_, SECOND \_\_\_\_ to approve the minutes from the Regular Council Meeting held on September 13, 2017 and to dispense with the reading of the minutes.

ROLL CALL: LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_\_. Motion carried \_\_\_\_.

**PUBLIC SESSION**

MOTION \_\_\_\_ to open to the public, SECOND \_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

MOTION \_\_\_\_ to close to the public, SECOND \_\_\_\_\_. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

**PRESENTATION**

Q&A Prospective Zoning, Property Maintenance, Housing Officer

**EXECUTIVE CLOSED SESSION**

108-17 Resolution Authorizing Executive Session for Potential Litigation

MOTION \_\_\_\_ to approve SECOND \_\_\_\_;

ROLL CALL LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_\_. Motion carried \_\_\_\_.

MOTION \_\_\_\_ SECOND \_\_\_\_, to end Executive Session and return to Regular Meeting. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

109-17 Resolution Authorizing Settlement of Attorney Fee Claim Pursuant to NJSA 40A:14-155

MOTION \_\_\_\_ to adopt Resolution 109-17 SECOND \_\_\_\_.

ROLL CALL LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_\_. Motion carried \_\_\_\_.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**1. Ordinances**

**2. Resolutions**

110-17 Resolution Authorizing the Cancellation of Interest for 440 Front St B13 L8

111-17 Escrow Dollar General Site Plan Review and Williams Minor Subdivision

112-17 Ratifying and Authorizing Solicitor to File Tax Appeals with Salem Co Bd of Taxation and NJ Tax Court

113-17 Budget Appropriation Transfer

MOTION \_\_\_\_ to adopt Resolutions \_\_\_\_-17 to \_\_\_\_-17 SECOND \_\_\_\_.

ROLL CALL LMS \_\_\_\_, LD \_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_\_. Motion carried \_\_\_\_.

**DISCUSSIONS/MOTIONS**

- 1. Verdin Clock Contract
- 2. Borough Hall Copy Machine Contract  
114-17 Authorizing Lease of Digital Copier from ECP Digital Machines  
MOTION\_\_\_\_, SECOND\_\_\_\_  
ROLL CALL LMS \_\_\_\_, LD\_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.
- 3. Animal Shelter Services 2018
- 4. Shared Service Contract for Construction Office – renewal

**RECEIVE AND FILE TAX/WATER COLLECTOR REPORT**

MOTION \_\_\_\_ SECOND \_\_\_\_ to receive and file the Tax/Water Collector Report. (All in favor). Ayes/Nays. Motion carried \_\_\_\_.

**RECEIVE AND FILE TREASURER’S REPORT**

MOTION \_\_\_\_ SECOND \_\_\_\_ to receive and file the Treasurer’s Report. (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**PAYMENT OF BILLS**

MOTION \_\_\_\_, SECOND \_\_\_\_ to pay all duly authorized bills and charge them to their respective accounts. ROLL CALL: LMS \_\_\_\_, LD\_\_\_\_, CLN \_\_\_\_, RMR \_\_\_\_, SAS \_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.

**MAYOR AND CLERK’S CORRESPONDENCE**

MOTION \_\_\_\_, SECOND \_\_\_\_ to receive and file the Mayor and Clerk’s Correspondence (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**COMMITTEE REPORTS**

- \_\_\_Finance/Celebration of Public Events
- \_\_\_Public Safety
- \_\_\_Streets/Sidewalks/IT
- \_\_\_Borough Hall/Public Property
- \_\_\_Water/Street Lights
- \_\_\_Trash/Parks and Playgrounds

**ONGOING PROJECTS**

- Elmer Green Acres Park
- Sidewalks/Always Safe Sidewalks
- Borough Hall Roof
- Painting Flag Poles
- Records Room

**ADJOURNMENT**

MOTION to adjourn meeting \_\_\_\_, SECOND \_\_\_\_ . (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(D)**

The items listed on this tentative agenda of the Mayor and Council of the Borough of Elmer constitute the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.