

**AGENDA
BOROUGH OF ELMER
COUNTY OF SALEM, STATE OF NEW JERSEY
February 14, 2018
7:30 pm**

**CALL TO ORDER
FLAG SALUTE AND INVOCATION**

PUBLIC NOTICE

PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING, AS REQUIRED BY SAID ACT, WAS PROVIDED TO EACH COUNCIL MEMBER, POSTED IN THE MUNICIPAL BUILDING, EMAILED AND MAILED TO THE *ELMER TIMES* AND THE *SOUTH JERSEY TIMES*, AND FILED WITH THE BOROUGH CLERK ON JANUARY 8, 2018.

ROLL CALL

PRESIDENT LEWIS M. SCHNEIDER ____, COUNCIL MEMBERS LYNDA DAVIS ____, CYNTHIA L. NOLAN ____, R. MATTHEW RICHARDS ____, STEVEN A. SCHALICK ____, JAMES W. ZEE III ____, MAYOR JOSEPH P. STEMBERGER ____.

APPROVAL OF MINUTES

MOTION____, SECOND____ to approve minutes from the Reorganization Meeting and the Regular Council Meeting both held on January 3, 2018.

ROLL CALL: LMS____, LD____, CLN____, RMR____, SAS____, JWZ____. Motion carried ____.

PRESENTATIONS

Brenda Goins, Executive Director, Salem Health & Wellness Foundation

PUBLIC SESSION

MOTION to open to the public ____ SECOND____. All in favor: Ayes/Nays. Motion carried ____.

MOTION to close to the public ____ SECOND____. All in favor: Ayes/Nays. Motion carried ____.

EXECUTIVE CLOSED SESSION

30-18 Resolution Authorizing Executive Session for Pending Litigation

MOTION ____ to approve SECOND ____;

ROLL CALL LMS ____, LD____, CLN ____, RMR ____, SAS ____, JWZ____. Motion carried ____.

MOTION____ SECOND____, to end Executive Session and return to Regular Meeting. All in favor: Ayes/Nays. Motion carried ____.

UNFINISHED BUSINESS

1. Ordinances – Second Reading/Public Hearing

ORDINANCE 2018-1 2018 WATER SERVICE RATE ORDINANCE

Motion to open to public _____ Second _____ (“All in favor”)

Motion to close _____ Second _____ (“All in favor”)

Motion to adopt _____ Second _____

ROLL CALL LMS ____, LD____, CLN ____, RMR ____, SAS ____, JWZ____. Motion carried ____.

ORDINANCE 2018-2 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Motion to open to public _____ Second _____ (“All in favor”)

Motion to close _____ Second _____ (“All in favor”)

Motion to adopt _____ Second _____

ROLL CALL LMS ____, LD____, CLN ____, RMR ____, SAS ____, JWZ____. Motion carried ____.

NEW BUSINESS

1. Ordinances – First Reading

ORDINANCE 2018-3 2018 SALARY ORDINANCE

MOTION to approve _____, SECOND

ROLL CALL LMS ____, LD ____, CLN ____, RMR ____, SAS ____, JWZ _____. Motion carried ____.

ORDINANCE 2018-4 EMERGENCY SERVICES COST RECOVERY ORDINANCE

MOTION to approve _____, SECOND

ROLL CALL LMS ____, LD ____, CLN ____, RMR ____, SAS ____, JWZ _____. Motion carried ____.

2. Resolutions

31-18 2017 Recycling Enhancement Act (REA) Tax Identification Statement

32-18 2017 Recycling Tonnage Grant Resolution

33-18 Authorize Contract for the 2018 Consumer Confidence Report

34-18 Authorize Interlocal Agreement with Pittsgrove Township for Construction Code Enforcement Services

35-18 Authorizing Execution of Scope of Work for NJ Clean Energy Funds to Upgrade Borough Hall Lighting

36-18 Authorize Refund of Registrar Payment

37-18 Approving Contract Change Order #1 and Final Payment Ricky Slade Construction for Hitchner and Union

38-18 Certification of Compliance with US Equal Employment Opportunity Commission’s Guidance on Consideration of Arrest and Conviction Records in Employment Decisions

39-18 Determining Form and Details of \$580,000 General Obligation Bonds for Sale to NJEIT and Authorizing Execution and Delivery of Certain Loan and Escrow Agreements

40-18

41-18

MOTION _____ to adopt Resolutions ____-18 to ____-18 SECOND _____.

ROLL CALL LMS ____, LD ____, CLN ____, RMR ____, SAS ____, JWZ _____. Motion carried ____.

DISCUSSIONS/MOTIONS

1. Request to purchase Borough Property (Block 15 Lot 5)

2. Farm Lease - Anthony Property

3. Animal Shelter Services Contract

4. Budget Update - CFO

5. Zoning/Housing Office forms

6. RFP for Park Walking Path

7. Authorize Bond Renewals: CFO Cynthia Strang, Bond#1195856 effective 1/1/18-1/1/19
CTC James V. Davis, Bond #B11195820 effective 1/1/18-1/1/19

MOTION____, SECOND____ (“All in favor”). Ayes/Nays. Motion carried ____.

8. Authorize printing of the 2018 Calendar/Directory

MOTION____, SECOND ____ (“All in favor”). Ayes/Nays. Motion carried ____.

9. Elmer Library Bingo & Raffle Approval, April 7, 2018

MOTION____, SECOND ____ (“All in favor”). Ayes/Nays. Motion carried ____.

10.

RECEIVE AND FILE TAX/WATER COLLECTOR REPORT

MOTION _____, SECOND _____ to receive and file the Tax/Water Collector Report. (All in favor).
Ayes/Nays. Motion carried ____.

RECEIVE AND FILE TREASURER’S REPORT

MOTION _____, SECOND _____ to receive and file the Treasurer’s Report. (“All in favor”). Ayes/Nays. Motion carried ____.

PAYMENT OF BILLS

MOTION _____, SECOND _____ to pay all duly authorized bills and charge them to their respective accounts.
ROLL CALL: LMS____, LD____, CLN____, RMR____, SAS____, JWZ____. Motion carried ____.

MAYOR AND CLERK’S CORRESPONDENCE

MOTION _____, SECOND _____ to receive and file the Mayor and Clerk’s Correspondence (“All in favor”).
Ayes/Nays. Motion carried ____.

COMMITTEE REPORTS

___ **Finance/Celebration of Public Events**

___ **Public Safety**

___ **Streets/Sidewalks/IT**

___ **Borough Hall/Public Property**

___ **Water/Street Lights**

___ **Trash/Parks and Playgrounds**

ONGOING PROJECTS

- Green Acres Park
- 125th Borough Anniversary
- Sidewalks/Always Safe Sidewalks
- Borough Hall Roof
- Records Room
- Solar/Street Lights

ADJOURNMENT

MOTION to adjourn _____, SECOND _____. (“All in favor”). Ayes/Nays. Motion carried ____.

NOTICE PURSUANT TO N.J.S.A. 10:4-8(D)

The items listed on this tentative agenda of the Mayor and Council of the Borough of Elmer constitute the agenda to the extent known at the time of posting. Items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.